

## THE DAY OF THE MOVE

- Advise our supervisor on arrival whether the driveway can be used
- Remove food from refrigerator.
- Remove any jewellery, money, family heirlooms or other valuable items and documents.
- Check with ECS supervisor that insurance coverage is in place.
- Remove kitchen, clothing, linen, bathroom items to be packed, from the cupboards and place into one area in each room.
- Identify furniture and electrical items, pictures, vases or pots to be packed with small coloured sticker.
- Check all gas, electrical cords/fittings and taps.
- Check garden for toys or other loose items.
- Identify and place separately any items of a wooden nature. Eg: artefacts, kitchen items, local mats or other carvings and furniture.
- Inventory of wooden articles.